



## Student Instructions for Academic Integrity Charges

1. At the initial conference, the charges will be reviewed. The student may accept responsibility, or deny responsibility.
2. A student may have an Administrative Hearing with one hearing officer, or a hearing by the Academic Integrity Committee, which consists of one hearing officer, one student and one member of the faculty.
  - A. The hearing officer may determine sanctions in cases where responsibility has been accepted, or may hear the case and determine if the student is responsible/not responsible in contested cases and then determine the sanction if needed.
  - B. The Academic Integrity Committee may recommend sanctions in cases where responsibility has been accepted, or may hear the case and determine if the student is responsible/not responsible in contested cases and recommend the sanction if needed.
3. The hearings are conducted using the same procedure whether there is a hearing officer or a committee. For more information, see the Academic Integrity Policy at [http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic\\_integrity.html](http://www.studentaffairs.mtu.edu/dean/judicial/policies/academic_integrity.html).
4. Appeal Information: If a student wishes to appeal a decision, they first should review the basis for appeals in the Code of Community Conduct: <http://www.sa.mtu.edu/dean/judicial/policies/code/conduct11.html#appeals>. They must state the basis for appeal in writing to the Dean of Students, 170 Admin. Bldg., or by email to [studentaffairs@mtu.edu](mailto:studentaffairs@mtu.edu), no later than five (5) days from the date of this decision. The Dean of Students or designee will review the facts and evidence to determine whether there is a basis under the Code of Community Conduct to process an appeal. In appeals of Academic Integrity decisions, a three-member Appellate Hearing Panel shall be convened. The Dean of Students will notify the student in writing of the decision of the Appellate Hearing Panel within three (3) business days of the appellant hearing. This action shall be final and is not subject to further appeal.